Rebecca Himelfarb

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EDUCATION

Muhlenberg College, Allentown, PA — Expected May 2025
Bachelor of Arts, Business Management
Double major in Finance and Business Administration

- GPA: 3.95/4.00
- Dean's List: All semesters
- NCAA Division III Academic Honor Roll
- Chi Alpha Sigma Honors Society
- RJ Fellow Honors Program
- Muhlenberg Presidential Scholarship
- Study Abroad, Florence, Italy — Fall 2023

WORK EXPERIENCE

The Circuit Court of Baltimore City, Honorable Jennifer B. Schiffer — May-July 2024

- Analyzed proceedings of criminal trials to gain insights into legal strategies and courtroom dynamics
- Assisted with day-to-day tasks

Trius Lending Partners, Baltimore, MD — June-August 2023

- Created an organizational system in Excel to ease due diligence process
- Gathered and organized materials and documents needed for due diligence
- Researched borrower profile information
- Compiled information regarding tax sale and taxes owed for hundreds of properties

Muhlenberg College, Macroeconomics and Financial Accounting Tutor — January 2022-May 2023

- Met with students one on one to explain difficult concepts and answered questions

The Circuit Court of Baltimore City, Honorable Karen C. Friedman — May-June 2021

- Attended meetings review past and upcoming cases
- Followed daily docket and observed court proceedings

Atlas Commercial Real Estate Company, Frederick, MD — May-June 2021

- Shadowed staff members from various departments, including accounting, real estate management, and real estate development
- Observed meetings, reviewed leases, building plans, and other legal documents
- Performed site visits of properties and attended meetings with prospective and current tenants

CAMPUS INVOLVEMENT

NCAA Women's Lacrosse: Student athlete
Student Athlete — August 2021-Present

- Dedicated 20 hours per week to practice, meetings, and competition

Seegers Union Advisory Board, student athlete representative — August 2022-May 2023

- Attend meetings to discuss changes and improvements to the student union and dining services

SKILLS

Time management, critical thinking, leadership, coaching, organization, communication, problem solving, teamwork, Microsoft Office, Excel